



Board of Health of the Canton City Health Department
Regular Meeting
Monday, May 19, 2014
@ 12:00pm



Public Health
Prevent. Promote. Protect.

MEETING MINUTES

Call to Order and Roll Call

Dr. Hickman called to order the regular meeting of the Board of Health of the Canton City Health Department on Monday, May 19, 2014 at 12:01pm with a quorum present.

Dr. Hickman, Ms. Snell and Dr. Fiorentino were present. Dr. Lakritz arrived at 12:14pm during executive session. Also present was Jim Adams, Leigh Page, Dr. Mader and Christi Allen

Approval of Minutes of Meeting Held April 28, 2014

Ms. Snell moved and Dr. Fiorentino seconded a motion to approve the minutes of the regular meeting held April 28, 2014. Motion passed unanimously.

Approval of List of Bills Totaling \$74,798.62

Dr. Fiorentino moved and Ms. Snell seconded a motion to approve the list of bills totaling \$74,798.62. Motion passed unanimously.

Consideration of Executive Session

Ms. Snell moved and Dr. Fiorentino seconded a motion to go into executive session to discuss compensation of a public employee. A roll call vote was taken:

Dr. Fiorentino - Yes Dr. Hickman - Yes Ms. Snell - Yes
Motion passed unanimously. The Board went into executive session at 12:04pm.

Dr. Lakritz arrived at 12:14 pm during the executive session.

Ms. Snell moved and Dr. Lakritz seconded a motion to come out of executive session. A roll call vote was taken:

Dr. Fiorentino – Yes Dr. Hickman – Yes Dr. Lakritz – Yes Ms. Snell - Yes
Motion passed unanimously. The Board came out of executive session at 12:24pm.

Personnel

- a. Dr. Fiorentino moved and Dr. Lakritz seconded a motion to approve unpaid medical leave for David Hampton with an expected return date of May 28, 2014. Motion passed unanimously.
- b. Ms. Snell moved and Dr. Fiorentino seconded a motion to approve the appointment of Christina Henning as the new Laboratory Director with a pay of \$66,448.39 (R6). Motion passed unanimously.
- c. Dr. Lakritz moved and Ms. Snell seconded a motion to approve the revised WIC Clerk II (part-time) position description and revised position classification schedule. Motion passed unanimously.

Consideration of Approval of Recommendations of the Hearing Officer for Hearings Held on May 19, 2014

Dr. Fiorentino moved and Dr. Lakritz seconded a motion to approve the hearings held on May 19, 2014. Motion passed unanimously.

Consideration of Approval of Record Retention Schedule RC-2

Dr. Lakritz moved and Ms. Snell seconded a motion to approve the Record Retention Schedule RC-2. Motion passed unanimously.

Consideration of Approval of Revised WIC Budget and Notice of Award FY 2014 (current project year)

Ms. Snell moved and Dr. Fiorentino seconded a motion to approve the revised WIC budget and notice of Award for file year 2014 (current project year). Motion passed unanimously.

Consideration of Approval of Out of District Travel

Dr. Lakritz moved and Dr. Fiorentino seconded a motion to approve the following out of district travel. Motion passed unanimously.

- a) Request approval for Sarah Milini, WIC Peer Helper, for travel on 6/9/14 & 6/10/14 for the Ohio WIC Breastfeeding Conference in Columbus, Ohio at a cost not to exceed \$213.00 (2316)
- b) Request approval for Marquette Smith, WIC Peer Helper, for travel on 6/9/14 & 6/10/14 for the Ohio WIC Breastfeeding Conference in Columbus, Ohio at a cost not to exceed \$213.00 (2316)
- c) Request approval for Pamela Gibbs, Health Service Coordinator, for travel on 6/12/14 & 6/13/14 for an HIV/STI Testing Recruitment and Retention Training in Columbus, Ohio at a cost not to exceed \$234.33 (2318)

Acceptance of Division Reports

- a. Medical Director – Dr. Mader reported there have been 1 to 3 cases of syphilis in the Canton area.
- b. Nursing/WIC – Diane Thompson reported there were 45 people at the Aids vigil that took place May 18 and that there are now 6 counties with reported measles cases.
- c. Laboratory – No additional comments.
- d. OPHI/Surveillance – No report.
- e. Environmental Health – No additional comments.
- f. Air Pollution Control – Terri Dzienis reported that the Timken High School's white annex building had a release of vermiculite fibers. Tests will be done to see if it is asbestos.
- g. Vital Statistics – No additional comments.
- h. Fiscal – No additional comments.
- i. Health Commissioner – Jim Adams informed the Board that he will be advertising for the Fetal Infant Mortality Review Project Coordinator.

Dr. Lakritz moved and Ms. Snell seconded a motion to approve the above division reports. Motion passed with Dr. Fiorentino out of the room and did not vote.

Other Business

There was no other business.

Announcement of Next Meeting: Monday, June 23, 2014 @ 12:00pm

The next regular scheduled meeting of the Board of Health of the Canton City Health Department will be on Monday, June 23, 2014 at 12:00pm at the Canton City Health Department.

Adjourn

Dr. Fiorentino moved and Ms. Snell seconded a motion to adjourn. Motion passed unanimously. The meeting adjourned at 12:59pm.



Vice President of the Board of Health



Secretary to the Board of Health

June 23, 2014

Date of Approval